## ARTICLE 8  BOARD OPERATING PROCEDURES  (Series 8000)

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BOARD OPERATING PROCEDURE

Philosophy Statement

The Lincoln Board of Education is committed to providing the highest quality education for all Lincoln Public Schools students. The Board sees the primary mission of the District to be the development of responsible adults:

— who are productive citizens of a pluralistic community, nation and world;
— who are prepared to learn throughout their lives; and
— who are appreciative of the arts, history and culture.

The Board holds the District staff accountable for achieving the District’s mission through the most effective and efficient use of available resources.

The Board further recognizes that students in the Lincoln Public Schools are educated for the future and therefore expects the District to be self-renewing, flexible and capable of adjusting to the needs of its various constituencies.

As the elected governing body of the School District, the Board believes in sharing its decision-making processes with parents, students, other citizens and staff members.

Vision Statement

The overarching vision of Lincoln Public Schools is to prepare ALL students to be college, career and civic-life ready with a goal of 90 percent on-time graduation.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations:
Legal Reference:
BOARD OPERATING PROCEDURES

Statement of Purpose

The Lincoln Board of Education supports the educational mission of the State of Nebraska as established by the legislature:

1. Offer each individual the opportunity to develop competence in the basic skills of communications, computations and knowledge of basic facts concerning the environment, history and society;

2. Offer each individual the opportunity to develop higher order thinking and problem-solving skills by means of adequate preparation in mathematics, science, the social sciences and foreign languages and through appropriate and progressive use of technology;

3. Inspire in each individual the ability and desire to continue learning throughout his or her life;

4. Encourage knowledge and understanding of political society and democracy in order to foster active participation therein;

5. Encourage the creative potential of each individual through exposure to the fine arts and humanities;

6. Encourage a basic understanding of and aid the development of good health habits; and

7. Offer each individual the opportunity for career exploration and awareness.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations: 79-701, 79-702

Legal Reference: 79-701, 79-702
BOARD OPERATING PROCEDURES

Purpose and Role of the Board

As an agency of the state, the Lincoln Board of Education is the governing body for the Lincoln Public Schools. It has full responsibility for the general control and direction of the school system.

In discharging its responsibilities, the Lincoln Board of Education will function as a policy-forming and legislative body. It places responsibility for the execution of its policies with its executive officer, the Superintendent.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations: 
Legal Reference: 79-408, 79-501
BOARD OPERATING PROCEDURES

General Functions

General functions of the Lincoln Board of Education include:

1. Set major directions reflecting guidelines of law, expectations of community and needs of students.

2. Provide for financial resources necessary to provide programs.

3. Provide for implementation and evaluation of the school program in terms of the Board’s stated goals and to recommend initiation of desired or needed changes.

Reviewed and Affirmed by the Board: 2019-03-26
Last Revision: 2008-09-23
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations:
Legal Reference: 79-408, 79-526
BOARD OPERATING PROCEDURES

Specific Functions

Specific functions retained by the Lincoln Board of Education include but are not limited to the following:

1. To select the Superintendent.

2. To act upon personnel changes including all appointments and dismissals of staff, to determine salaries and working conditions of employees, and to establish procedures for development of personnel policy.

3. To adopt courses of study and to approve instructional materials for use in the schools, and to provide the student services needed to support a sound instructional program.

4. To determine facility needs, and to purchase sites, employ architects, adopt plans, erect new buildings, remodel existing buildings, and close and maintain buildings as necessary to meet the educational needs of all the students in the District.

5. To adopt an annual budget which provides a detailed plan of income and expenditures.

6. To require, consider and evaluate reports of the Superintendent concerning progress of the school system, including reports of business transacted or pending and reports showing the financial status of the District.

7. To designate transportation, food service, or other auxiliary services to be provided to students or the community.

8. To establish attendance areas for the schools.
BOARD OPERATING PROCEDURES

Authority of and Public Statements by Individual Members

It is understood that the members of the Lincoln Board of Education have authority only when acting as a Board in legal session.

The Lincoln Board of Education exists as an entity only when it is in official session. All business of the Board will be conducted through its meetings. No committee of the Board, member of the Board, or staff member of the Lincoln Public School District shall have the power to act for the Board of education or to imply an action on the part of the Board without specific approval authorized by the Board with record of such action in the minutes.

The Board shall not be bound in any way by any action or statement on the part of any individual Board member or committee of the Board, except when such statement or action is in pursuance of specific, formal instructions from the Board.

Reviewed and Affirmed by the Board: 2019-03-26
Last Revision: 2008-09-23
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations:
Legal Reference:
BOARD OPERATING PROCEDURES

Board Code of Conduct

The members of the Lincoln Board of Education willingly agree, to the best of their ability, to:

- Recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a board meeting;
- Abide by and not undermine policies and decisions of the board, while retaining the right to seek changes;
- Attend all scheduled board meetings unless excused, and become informed concerning the issues to be considered at those meetings;
- Render all decisions based on the available facts and independent judgment;
- Work with other board members to establish effective board policies and to delegate authority for the administration of the schools to the superintendent;
- Communicate with the superintendent and administration in an appropriate and timely manner to ensure that appropriate materials are available for board discussion;
- Be informed about current educational issues by individual study and through participation in programs providing needed information;
- Support and respect the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff;
- Declare all conflicts of interest;
- Take no private action that might compromise the board or administration and to respect the confidentiality of information from executive or closed sessions and information that is privileged or confidential under applicable law;
- Remember always that the primary concern of all board members is the educational welfare of all students attending the Lincoln Public Schools, while being fiscally accountable to the community; and
- Attend and participate in committees and special appointments as assigned.

Last Revision: 2019-03-26
Original Adoption: 2017-07-25
Related Policies and Regulations:
Legal Reference:
BOARD OPERATING PROCEDURES

Organization

Public education is legally a function of the state. In Nebraska, broad powers are delegated to local school units governed by a Board of Education. The Lincoln Board of Education therefore derives its powers and certain of its responsibilities through legislative enactments and by constitutional requirements of the state.

The School District of Lincoln, officially designated as the Lancaster County School District 001, is a corporation for public purposes created by the State of Nebraska, governed by state statute, and legally separate and distinct from the government of the City of Lincoln. As such it is one unit of the state school system. The general school laws and particularly chapter 79 apply to the Lincoln District. Lincoln is classified as a Class IV District.

Inasmuch as the organization, management and control of the District is vested by law in the Board, the Board hereby establishes and will continue to maintain policies, amending them as needed, to guide its internal operations.

Those policies shall be drafted, adopted, and amended with full consideration for the Board’s wish to provide education of the best obtainable quality for the residents of the District within the limitations of the ability to support such education.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations: 79-408
Legal Reference: 79-408
BOARD OPERATING PROCEDURES

Number of Members and Terms of Office

Lincoln Board of Education members are elected according to state statute. Any appointment as an officer of the Board is at-will and may be removed at any time without cause by action of the Board.

Reviewed and Affirmed by the Board: 2019-03-26
Last Revision: 2017-06-27
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations:
Legal Reference: 32-544, 79-551
BOARD OPERATING PROCEDURES

Officers of the Board

The officers of the Lincoln Board of Education shall be the President, the Vice President, the Treasurer and the Secretary, who shall be the Superintendent.

If both the President and Vice President are absent from a meeting, the Board members present will designate the chair for the meeting.

The Superintendent is also the Clerk of the Board of Education whose duty it is to maintain the official records of the District.
BOARD OPERATING PROCEDURES

President

The Lincoln Board of Education President presides at all meetings of the Board, except Committee of the Whole meetings.

The President exercises such powers and performs such duties as usually fall to the presiding officer of a governing body; and in addition thereto, unless further modified or overruled by Board action, the President is specifically hereby delegated by the Board full power and authority to approve minutes, adjourn meetings and excuse member absences for and on behalf of the Board.

The President appoints those special committees or special appointees deemed necessary or those The President is requested to appoint by the Board.

The President advises the Superintendent in matters of procedure and works with the Superintendent to set the agenda for meetings of the Board.

The President or the President’s designee represents the Board at ceremonial events, community meetings and other special occasions. Upon request, the Communications Department will assist in preparing remarks for these events.

Vice President

The Board Vice President performs the duties of the President in the absence or disability of the President to perform.

The Vice President acts as chair of the Committee of the Whole.

Terms of Office

The President and Vice President will serve terms of up to one year.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations:
Legal Reference: 79-569; 79-572
BOARD OPERATING PROCEDURES

Treasurer

The Lincoln Board of Education Treasurer shall attend meetings of the Board when required to do so.

The Treasurer shall pay out school monies only upon warrant signed by the President or Vice President and countersigned by the Associate Superintendent for Business Affairs.

The Treasurer shall give a bond or evidence of equivalent insurance coverage payable to the Lincoln Public School District in such sum as affixed by the Board of Education and shall prepare and submit in writing a monthly report of the state of the finances.
BOARD OPERATING PROCEDURES

Secretary

The Secretary shall be responsible for publication of the agenda in accordance with Board rules.

The Secretary shall be responsible for publication of official notices and for the completion of reports required of the Board.

The Secretary is the Clerk of the Board and of all District meetings when present. The Secretary shall fulfill all duties of Secretary to the Board of Education as required by the statutes and regulations of the State of Nebraska.

When a notice is required to be given to the Secretary by the Superintendent, the Treasurer will be designated as the Secretary for the purpose of receiving the notice.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations:
Legal Reference: 79-575; 79-576; 79-577; 79-578; 79-580; 79-581; 79-582
BOARD OPERATING PROCEDURES

Committees

Committees shall not have legislative or administrative functions, except as specifically authorized in Lincoln Board of Education minutes or policy. All matters except those of routine or emergency nature should be referred to a committee before action by the Board.

The President shall appoint the members and chair of each committee; members will serve on an “at-will” basis until the next Annual Organizational Meeting. Any such appointment is at-will and may be removed at any time by action agreed upon by the President and Vice President of the Board.

Summaries of all committee meetings shall be reported to the Board for its information, recording and possible action, and to the Superintendent.

Committee of the Whole

The Lincoln Board of Education may function as a Committee of the Whole during a regularly scheduled or special meeting when it is necessary to extend discussion on an issue. Any member may refer an item to the Committee of the Whole through a motion to commit or to refer.

The Secretary shall keep a memorandum of the matters discussed and prepare a Committee of the Whole report for submission at a regularly scheduled business or special meeting.

Standing Committees

Standing committees provide the opportunity for staff and Board members to research and discuss issues so as to adequately prepare materials for Board consideration at School Board meetings and review, revise and recommend policy for areas related to the committee agendas.*

The following are the Board’s standing committees:

- American Civics/Multicultural/Wellness – The committee is responsible for required curricula reviews. (*Policies 2130, 2135 and 5505)
- Finance Committee – Review issues regarding the presentation and tracking of the General Fund Budget. (*Policies 3000-3699)
BOARD OPERATING PROCEDURES

Committees

Standing Committees (Continued)

Governmental Relations and Community Engagement – The committee considers efforts of the District to share the story of the work, goals and outcomes of Lincoln Public Schools with a variety of audiences – internally and externally – through a wide variety of communication and community engagement channels and media; this includes reviewing issues regarding federal, state and local legislation or regulations. (*Policies 1000-1999)

Personnel Policy – Review issues regarding human resources organization and management. (*Policies 4000-4999)

Planning and Transportation Committee – Review issues regarding building facilities, safety and security, enrollment, boundaries, the Site and Building Fund budget, facility bond issues and transportation. (*Policies 3700-3999)

Student Learning and Technology – Review issues regarding strategies and systems to improve student safety and learning. (*Policies 5000-7999)

*The President and Vice President will be responsible for annually reviewing and recommending revisions or new policies in the 2000 and 8000 series of policies covering Administration and Board Operating Procedures.

Temporary, Special or Ad Hoc Committees

Additional temporary, special, or ad hoc committees of the Board may be established only by Board action or by the President.

The President shall appoint such temporary and special committees as may be deemed necessary or advisable by the Board to make such appointments. Any such appointment is at-will and may be removed at any time by action agreed upon by the President and Vice President of the Board.

Special Appointments

Members of the Board may be appointed to represent the Board on joint committees with other agencies or as advisors to other agencies. The President will make such special appointments unless otherwise designated by the Board. The members so appointed will serve “at-will.” Any such appointment is at-will and may be removed at any time by action agreed upon by the President and Vice President of the Board.
BOARD OPERATING PROCEDURES

Committees

Special Appointments (Continued)

The following are the committees to which annual Board appointments are made:

- Calendar Committee
- The Foundation for Lincoln Public Schools
- Mayor’s Neighborhood Roundtable
- NASB Board of Directors and Government Relations Network
- NASB Legislative Committee
- Lincoln Safe and Successful Kids Interlocal Board
- Joint Board of the Career Academy Board

Last Revision: 2019-05-14
Original Adoption or Oldest Version: 2014-10-28
Related Policies and Regulations: 1230, 1230.1
Legal Reference: 79-724
BOARD OPERATING PROCEDURES

Filling Vacancies

The Lincoln Board of Education shall fill by appointment any vacancy that may occur. When a vacancy occurs on the Board, it will be filled by the following procedure:

1. At a regular meeting of the Board, the Superintendent will present a list of the legal qualifications for Board members.

   After reviewing the legal requirements, the Board may establish additional qualifications as it deems appropriate.

   The Board will adopt a statement of qualifications which will be made public. At the same meeting the Board will designate with whom nominations or suggestions may be filed and what form such nominations should take.

   At the request of the Board, the staff will present a list of all candidates and prepare an informal dossier on those candidates who meet the Board’s statement of qualifications.

2. At the discretion of the Board, candidates for the Board vacancy may be invited to interview with members of the Board.

3. At a meeting of the Board, an appointee will be selected as follows:

   a. Each member of the Board will nominate, in signed written ballots, three candidates.
   b. The nominations will be tallied to identify the names most frequently nominated.
   c. From the reduced list, each Board member will nominate, on signed written ballots, two candidates.
   d. The resulting nominations will be tallied to identify the names most frequently nominated.
   e. From the resulting nominations the Board will vote, in signed written ballots, for the final appointee, repeating the vote until a majority is reached. A majority in this instance requires four votes. The vote must be ratified in a formal roll call vote.
   f. The Board’s legal counsel will oversee the tally of votes with the assistance of the Superintendent. All signed nominations and ballots will become part of the official minutes.
BOARD OPERATING PROCEDURES

Filling Vacancies (Continued)

The person selected to fill a vacancy will serve as per state law.
BOARD OPERATING PROCEDURES

Orienting New Board Members

The Lincoln Board of Education and the administrative staff shall assist each new member-elect to understand the Board’s functions, policies and procedures and the operation of the school system both before and after the new member takes office. Each member-elect:

1. Shall be given selected material on the function of the Board and the school system.
2. Shall be invited to attend Board meetings.
3. Shall be invited to meet with the Superintendent and other administrative personnel to discuss services they perform for the Board.
4. Shall be given copies of the Board’s policies and bylaws, administrative regulations, and copies of pertinent materials developed by the Nebraska Association of School Boards.
BOARD OPERATING PROCEDURES

Opportunities for Development

Attendance at meetings and conferences related to education or school matters shall be encouraged for the value they have to the school system and to the professional growth of Lincoln Board of Education members.

The Superintendent shall notify Board members of scheduled meetings and conferences which might be of interest or benefit.

Lincoln Board of Education members shall be expected to maintain their effectiveness by being well informed on educational issues.

Each member of the Board is authorized to attend, at Lincoln Public School District expense, conventions sponsored by the National School Boards Association, the Nebraska Association of School Boards and other pertinent professional meetings provided that the reimbursable expenses are less than $1,000. Members of the Board are authorized to attend the National School Boards Association annual conference provided the reimbursable expenses are less than $1,000 not including the registration fee. A Board member seeking reimbursement of expenses from the District for development opportunities not authorized by this Policy must receive advance approval from the Board President and Vice President. For the Board President and Vice President, approval must, in addition, be given by one other Board member.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations: 8250
Legal Reference:
BOARD OPERATING PROCEDURES

Reimbursement and Miscellaneous Expenditures

A uniform policy for the payment or reimbursement of actual and necessary expenses incurred by Board members, employees or volunteers and for the payment or reimbursement of miscellaneous expenditures is hereby determined to further the educational interests of the District.

The adoption of this uniform policy has taken place after a public hearing and the Board of this District has taken into consideration all material and information provided at this public hearing in adopting this uniform policy.

The Board of this District hereby determines that the educational interests of this School District would be best served by adoption of the uniform policies herein contained.

Board members, employees or volunteers of the District are expected to maintain effectiveness by being well informed on educational and related issues and are encouraged to diligently perform their required duties, attend educational workshops, conferences, training programs, official functions, hearings or meetings which are necessary to perform required duties, sponsored by the District or state and national educational organizations or which are otherwise in the best interests of this School District as follows:

a. Unless the total cost of such activities exceeds $1,000 per Board member, Board members are hereby given prior approval by this Board and are specifically authorized to attend such functions without additional or further approval by the Board, and the District shall pay or reimburse the registration costs, tuition costs, fees or charges for such functions along with actual travel expenses. If travel is by commercial or charter means or if a personal automobile is used, mileage shall be allowed at the rate provided by law with meals and lodging to be paid or reimbursed based upon substantiated costs actually and necessarily incurred. Board members seeking the District to cover the cost of development opportunities exceeding $1,000 must receive advance approval of the Board President and Vice President.

b. Employees and volunteers are authorized to attend such functions upon prior approval by the Superintendent or the Superintendent’s designee, and the District shall pay or reimburse for amounts not to exceed actual registration costs, tuition costs, fees or charges for such functions along with actual travel expenses. If travel is by commercial or charter means or if a personal automobile is used, mileage shall be allowed at the rate provided by law with meals and lodging to be paid or reimbursed based upon substantiated costs actually and necessarily incurred, subject to any limitation upon amounts allocated for the particular function or expense item.
BOARD OPERATING PROCEDURES

Reimbursement and Miscellaneous Expenditures (Continued)

Payment or reimbursement for expenses incurred by Board members, employees or volunteers as otherwise specifically permitted by law may also be allowed as provided by such law.

Since it is hereby determined to be important and in the best interest of this District to recognize service by Board members, employees and volunteers, the Board hereby authorizes the President, Superintendent or the Superintendent’s designee to determine when and to whom plaques, certificates of achievement, or other items of value shall be granted, provided that no such plaque, certificate or other item of value to be awarded shall cost more than $100.

When appropriate because of the timing, length or other factors, sandwiches or meals may be provided to Board members, employees and volunteers attending hearings, meetings, staff development programs, or in other appropriate or necessary situations.

Nonalcoholic beverages and refreshments may be provided to individuals attending public meetings, private meetings, discussions or public or private conferences as determined necessary or appropriate by the Superintendent or the Superintendent’s designee to be in the best interest of this District.

Nonalcoholic beverages and meals may be provided for individuals while performing or immediately after performing relief, assistance or support activities in emergency situations or during or immediately following their participation in any activity approved by the Board.

In addition to the other matters covered and allowed by this policy, one recognition dinner each fiscal year may be held for Board members, employees or volunteers provided the maximum cost per person, to be paid or reimbursed by the District for such dinner, shall not exceed $50.

The authority necessary to carry out the provisions of this policy should be and is hereby delegated from the Board to the designated officials so indicated herein.
BOARD OPERATING PROCEDURES

Reimbursement and Miscellaneous Expenditures (Continued)

Nothing in this policy shall authorize the expenditure of public funds to pay for any expenses incurred by a spouse of a Board member, employee or volunteer unless the spouse is also a Board member, employee or volunteer.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations:
Legal Reference: 13-2201 to 13-2204; 79-546
BOARD OPERATING PROCEDURES

Conflict of Interest

Lincoln Board of Education members shall abstain from voting on matters in which they may have a conflict of interest.

Except as defined in Nebraska statute, conflict of interest of a Board member shall not prevent a Board member from serving on the Board or restrict the hiring or purchasing practices of the Lincoln Public School District.
BOARD OPERATING PROCEDURES

Conflict of Interest

1. Any Lincoln Board of Education member who would be required to take any action or make any decision in the discharge of his or her duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

   a. Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict; and

   b. Deliver a copy of the statement to the Secretary of the Board of Education who shall enter the statement into the public records of the School District.

   The Board member shall take such action as the Commission shall advise or prescribe to remove himself or herself from influence over the action or decision in the matter.

2. The provisions of paragraph 1 above shall not prevent a Board member from making or participating in the making of a School District-related decision to the extent that the individual’s participation is legally required for the action or decision to be made. In such event, the Board member shall report the occurrence to the Commission.

3. Except as defined in Nebraska statute and this policy, conflict of interest of a Board member shall not prevent a Board member from serving on the Board or restrict the hiring or purchasing practices of this School District.

4. Superintendent or Superintendent’s designee shall provide

   a. Each Board member with copies of state statutes of Nebraska pertaining to conflicts of interest at the organizational meeting of the Board. In addition, any newly appointed or elected Board member shall be provided such statutes.

   b. When possible, each Board member with a list of financial matters on the agenda to come before the Board at the next regular meeting in sufficient detail to allow the Board member to identify potential conflicts of interest and report and receive advice from the Commission.
BOARD OPERATING PROCEDURES

Conflict of Interest (Continued)

5. For purposes of this policy, immediate family member shall be defined as a child residing in the Board member’s household, a Board member’s spouse or an individual claimed by that Board member or the Board member’s spouse as a dependent for federal income tax purposes.

Date Regulation Reviewed: 2019-03-26
Revised: 2016-06-28
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations:
Legal Reference: Neb. Rev. Stat. § 49-1425; § 49-14,101; § 49-14,102; § 49-14,103; § 49-14,103.01; § 49-14,103.02; § 49-14,103.03; § 49-14,103.04; 49-14,103.05; § 49-14,103.06; § 79-818; § 79-544 and § 49-1499
BOARD OPERATING PROCEDURES

Former Members of the Board

Former members of the Lincoln Board of Education shall be appropriately recognized and thanked for their service to the schools and community.

Services provided to former Board members may include, but not be limited to, the following:

1. Copies of selected reports.
2. Complimentary passes to athletic events and other school activities.
3. Personal invitations to special public functions of the Board.
4. Present diplomas at graduation ceremonies.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations: 8250
Legal Reference:
BOARD OPERATING PROCEDURES

Formulation/Adoption of Policies

The formulation and adoption of written policies is the basic method by which the Lincoln Board of Education exercises its leadership in the operation of the school system. The study and evaluation of reports as to the execution of its written policies is the basic method by which the Board exercises its control over the operation of the school system.

All Board policies shall be formally adopted and recorded in the minutes of the Board. Any revisions, additions, amendments and/or deletions shall be placed on the District’s website or otherwise be made available so that the public and employees may be notified of such change.

At the direction of the Board, the Superintendent of Schools will prepare a policy statement in the language and codification with which they are to be entered into the official policy manual and present them for the approval of the Board.

In voting on the adoption of policies, the Board will not approve a policy statement at the same meeting at which it is first proposed except in the cases of emergencies.

Policies may be adopted after consideration at two regular meetings of the Board. The agenda and minutes shall be marked to indicate policy matters.

The Board policies shall be subject to amendment only by majority vote of all members of the Board. Amendments may be made only after consideration at two meetings of the Board.

Reviewed and Affirmed by the Board: 2019-03-26
Last Revision: 2008-09-23
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations: 8311, 8314
Legal Reference:
BOARD OPERATING PROCEDURES

Formulation of Administrative Regulations

The Lincoln Board of Education shall delegate to the Superintendent the function of specifying required actions and designing the detailed arrangements under which the schools will be operated.

Such rules and detailed arrangements shall constitute the administrative regulations governing the schools. They must be consistent with the policies adopted by the Board.

In the absence of applicable policy, the Superintendent is authorized to establish regulations subject to the review of the Board.

New or amended regulations, a part of the administrative regulations, should be codified and placed in the Lincoln Public School District administrative manuals. Copies of new or amended administrative regulations will be presented to the Board members for their information.

Adoption of Administrative Regulations

The Board does not adopt administrative regulations unless specifically required to do so by law, or unless requested to do so by the Superintendent, or as required by negotiated agreements with employee organizations, in which case, any such regulation shall become a part of any such agreement and shall be subject to amendment as provided in any such agreement. Adoption and amendment of such Board-adopted regulations shall be by the same procedure as that specified.

The Board reserves the right to review and require revisions of administrative regulations should the regulations, in the Board’s judgment, be inconsistent with the policies adopted by the Board.
BOARD OPERATING PROCEDURES

Suspension of Policies and Regulations

Policies and regulations shall be subject to suspension for a specified purpose and limited time by a majority vote of a quorum of the Lincoln Board of Education.

Reviewed and Affirmed by the Board: 2019-03-26
Last Revision: 2008-09-23
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations:
Legal Reference:
BOARD OPERATING PROCEDURES

Board of Education Records

The approved budget, statistical compilations, reports, notices, bulletins, memoranda, minutes of meetings and official communications between governmental branches are public records, and, except as provided by law, access thereto during normal hours of business may be granted to any citizen. When access to school records is granted, examination thereof will be made in the presence of the record custodian regularly responsible for maintenance of the files.

Records which are protected by federal and state legislation are not considered public records and access to such records is permitted only under prescribed procedures.

Reviewed and Affirmed by the Board: 2019-03-26
Last Revision: 2008-09-23
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations: 5350
Legal Reference: 79-2,104; 79-8,109; 84-712.05; 20 U.S.C. §1232g
BOARD OPERATING PROCEDURES

Membership in School Boards Associations

The Lincoln Board of Education shall maintain membership in the National School Boards Association and the Nebraska Association of School Boards. The Lincoln Board of Education may maintain memberships in other educational associations that provide value to the school system or contribute to the professional growth of Lincoln Board of Education members.

Reviewed and Affirmed by the Board: 2019-03-26
Last Revision: 2008-09-23
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations: 
Legal Reference: 79-512
BOARD OPERATING PROCEDURES

Control of Funds

The Lincoln Board of Education will maintain fiscal operational procedures to ensure that public funds are expended for the purposes for which they were appropriated, in such manner that will ensure the greatest return toward the goals of the Lincoln Public School District for the least expenditure, and with complete accounting according to generally accepted accounting principles for school districts and other applicable codes or standards.

Reviewed and Affirmed by the Board: 2019-03-26
Last Revision: 2008-09-23
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations:
Legal Reference:
BOARD OPERATING PROCEDURES

Superintendent’s Evaluation

One of the most important responsibilities of the Lincoln Board of Education is the evaluation of the Superintendent of Schools. To facilitate the effective and efficient evaluation of the Superintendent, the Board will utilize an annual evaluation timeline, except for the first year of employment.

Following the Board reorganization meeting each year and before August 15, the Board president should establish the timeline for the Superintendent’s evaluation, including deadlines for the following:

1. The date of the preview of the evaluation tool and process with the Superintendent

2. The date the Superintendent’s input is due to the Board president

3. The date the Superintendent’s input is shared by the Board president with Board members

4. The date the Board members’ completed evaluation tools are due to Board president

The Board president should present the Superintendent’s annual evaluation in a regularly scheduled Board meeting no sooner than March 1st and no later than April 30th.

The second reading of the Superintendent’s evaluation should be held prior to the Board’s reorganization meeting.

Any changes to the evaluation tool and/or process must be approved by the Board prior to the beginning of the next evaluation period, unless otherwise determined.

During the first year of employment, the Superintendent will be evaluated twice, and the Board president should establish the evaluation calendar

All listed dates and timelines herein are guidelines only, need not be followed and may be modified or altered at the discretion of the Board President as deemed appropriate or as circumstances demand. At a minimum, the Board evaluation shall be based upon actual observation of the Superintendent’s performance at one full board meeting or at another functionally equivalent activity or event. Performance deficiencies, means for correction and timelines for implementing suggestions for improvement should be included in written
BOARD OPERATING PROCEDURES

Superintendent’s Evaluation (Continued)

documentation. Current Board members should annually discuss and review the Superintendent evaluation policies and procedures and train any new Board members on same within a reasonable time after taking office.

Reviewed and Affirmed by the Board: 2019-03-26
Last Revision: 2017-04-11
Original Adoption: 2016-10-11
Related Policies and Regulations: 2112, 2113
Legal Reference:
BOARD OPERATING PROCEDURES

Meetings

The Lincoln Board of Education will hold one or more regular meeting each month. Special meetings may be held as circumstances demand.

A meeting of the Board occurs when the body is intentionally convened for the transaction of business and advance publicized notice is given of the meeting (except in the case of emergencies) in accordance with the Open Meetings Act.

Regular Meetings

The Board will schedule regular meetings for the purpose of conducting the business of the District in accordance with Nebraska State law.

Work Sessions

Work sessions are a special meeting. The Board may schedule informal work sessions between regular meetings. Work sessions are desirable when extended or informal discussion is needed in advance of taking formal action, when hearing major reports of staff committees, or when reviewing or formulating extensive plans for later ratification.

During work sessions the Board shall function as a Committee of the Whole.

Other Special Meetings

Special meetings shall be held upon request of the President or at the request of at least two members of the Board.

Special meetings require reasonable advanced publicized notice except in cases of emergency.

A closed or executive session may be conducted when called for by an affirmative, majority vote of members of the Board if a closed session is clearly necessary for one or more of the following reasons, for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and such individual has not requested a public meeting. The following are the most common reasons for convening a closed session:
BOARD OPERATING PROCEDURES

Meetings

Other Special Meetings (Continued)

1. For strategy session with respect to negotiations/collective bargaining clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.

2. For strategy session with respect to property/real estate matters clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.

3. For strategy session with respect to pending litigation or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.

4. For discussion regarding deployment of security personnel or devices clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.

5. For investigative proceedings regarding allegations of criminal misconduct clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.

6. For personnel and the evaluation of job performance clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.

7. For discussion of the legal consequences of specific action and legal advice clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.

Meetings for Public Hearings

The Board may hold public hearings as necessary or as required by statute.

Open Meetings

All meetings of the Board are open to the public except for closed sessions permitted by law.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations: 1130
Legal Reference: 79-560; 84-1407 to 84-1414
BOARD OPERATING PROCEDURES

Time and Place of Meetings

Regular meetings of the Lincoln Board of Education ordinarily will be held on the second and fourth Tuesday of each month. The Board room at the Lincoln Public Schools District Office is designated as the traditional meeting place. Date, time and place of meetings are at the discretion of the Board but will be announced in advance.

Notification to Members of Meetings

Official notification of meetings is provided to each member of the Board. The Secretary will also keep a long-term schedule of future meetings.

Notice of special meetings may be delivered in writing or electronically to each member of the Board a reasonable time before the meeting. In case of emergency, the President shall have power to call a meeting, but all members of the Board must be notified electronically or in writing. Agendas of meetings must distinctly state the business to be transacted.

A Board member shall be considered notified under this policy if the Lincoln Public School District has made reasonable effort to notify by delivering notice electronically or in writing to the residence and/or place of business of each Board member.

Notification to Public

Reasonable advance publicized notice of the time and place of each meeting shall be given by means of a public notice in the Lincoln Journal Star or Omaha World Herald newspapers or posting of a meeting notice on the bulletin board in the entry of the Lincoln Public Schools District Office building or posting on the District website and by delivery of notice and/or the agenda to news media reporters. In addition, the agenda will be readily available for public inspection at the Office of the Superintendent during regular business hours. Except for items of an emergency nature or items for discussion only, the agenda shall not be enlarged later than 24 hours before the scheduled commencement of the meeting. The Lincoln Board of Education shall have the right to modify the agenda to include items of an emergency nature or items for discussion only. The Superintendent or other designee shall maintain a list of the news media requesting notification of meetings.

Notice of a meeting of a committee or subcommittee of the Board or the District shall, when required by law to be given, be given by means of a public notice posted in or near the entry of the Lincoln Public Schools District Office building.
Notification to Public (Continued)

When it is necessary to hold an emergency meeting without reasonable advance publicized notice, the nature of the emergency shall be stated in the minutes, and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. Reasonable effort shall be made to provide advance notification to the news media of such emergency meeting and the subjects to be discussed at that meeting. Complete minutes of such emergency meeting, specifying the nature of the emergency and any formal action taken at the meeting, shall be made available to the public by no later than the end of the next regular business day following the emergency meeting.
BOARD OPERATING PROCEDURES

Participation by Citizens

The function of the regular meetings of the Lincoln Board of Education is to conduct the business of the Lincoln Public School District, as distinguished from providing an open citizens’ forum. The Board believes public attendance and participation, when appropriate to the business at hand, is beneficial to the work of the Board and models the importance of civic engagement and civil discourse to the community’s children. In keeping with this belief, the Board encourages and provides an opportunity for public comment, recommendation and advice through the Public Comment agenda item at its regularly held Board meeting, public hearings on important issues facing the District and through many different forms of community engagement.

The following will help guide the Public Comment agenda item at Board Meetings and Public Hearings:

1. Persons speaking during Public Comment will be called forward individually by the Board Chair to the location identified for such purpose.

2. A time limit of five minutes will be allotted for any speaker. At the discretion of the chair, the speaker may be allotted additional time. Board members may share, address or consider comments from the public during public comment, at the end of public comment or when related business is on the agenda.

3. Each individual speaking to the Board will be required to identify himself or herself prior to giving public comment. A “Record of Appearance” card is provided for this purpose.

4. Persons wishing to appear will be heard in the order in which the Chair of the meeting determines appropriate.

5. In cases where more than one person wishes to speak on the same topic, their presentations to the Board may, at the discretion of the chair, be grouped together by topic.

6. If the number of people wishing to speak under the public participation portions of the agenda is large, the chair may rule that a public hearing be scheduled or the discussion be limited on the issue in question.

7. Persons speaking to the Board during public comment may make printed materials available to the Board but may not use any other form of media.
BOARD OPERATING PROCEDURES

Participation by Citizens (Continued)

If at any time persons appearing before the Board exceed the time limitations set forth in this policy or on the agenda or if persons appearing before the Board or who are present at the Board meeting or public hearing become abusive in language or behavior, it shall be the responsibility of the chair to declare that person or persons out of order and to refuse permission to continue to address the Board, require a change in behavior and may require the person or persons to leave the premises of the Board meeting.
BOARD OPERATING PROCEDURES

Agenda Construction

Written meeting agendas will be prepared by the President of the Lincoln Board of Education in collaboration with the Superintendent. An item shall be placed on the agenda upon written request of two Board members. Any staff member or patron may submit agenda items which will be placed in the agenda file for consideration by the Board President and the Superintendent.

Control of Agenda

Control of the agenda is the responsibility of the chair.

Final action will not be taken on items of new business which have not been on the agenda, except upon approval of a majority of a quorum or for items of an emergency nature. Such matters will be referred to the staff for recommendations for action at subsequent meetings.

Items of an emergency nature shall require approval of a majority of a quorum of the Board and may be introduced for final action during any business or special meeting.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations: 84-1407 to 84-1414
Legal Reference:
BOARD OPERATING PROCEDURES

Meeting Conduct

When a motion has been carried in the affirmative or negative, it shall be in order for any member who voted on the side which prevailed to move for reconsideration thereof at the same meeting or at the next meeting of the Board. A Board member with an excused absence when a vote is taken may move for reconsideration at the next meeting of the Board.

Participation by Board

Board members shall treat the public and other Board members in a professional manner and shall not become abusive in language or behavior. Initially, it shall be the responsibility of the chair to monitor this protocol through measures such as declaring a Board member as out of order, taking a recess or other appropriate means.

Quorum

Four members of the Board constitute a quorum for the conduct of business.

Board Member Information Requests

Individual Board member information requests to staff or the Board for informational items and reports which require significant staff time to prepare as determined by the President after consultation with the Superintendent shall require the written request of three Board members.
BOARD OPERATING PROCEDURES

Order of Business*

1. Opening Procedures
   a. Call to Order
   b. Roll Call
   c. Announce Open Meeting Act Posting and Location
   d. Approval of Minutes

2. Special Reports, Presentations and Celebrations of Success

3. Public Comment

4. Consent Items
   a. Human Resources Matters
   b. Routine Business
      i. Claims/Wire Transfers
      ii. Payroll
      iii. Gifts
      iv. Bids, Contracts and Other Routines Business Discussed at Prior Meeting or Under $500,000
      v. Bids, Contracts and Other Routine Business
   c. Option Enrollment (In/Out)

5. *First Reading, Action at Next Meeting
   a. From Board Committees
   b. From the Superintendent
   c. Bids, Contracts and Other Routine Business over $500,000

6. Second Reading, Recommended for Action
   a. From Board Committees
   b. From the Superintendent
   c. Expedited/Emergency Actions
   d. Item(s) Removed from Consent Agenda
BOARD OPERATING PROCEDURES

Order of Business* (Continued)

7. *Informational Items/Reports
   a. From Board Committees
   b. From The Career Academy
   c. From the Superintendent

8. Announcements of Upcoming Events for the Board

9. Public Comment

10. Request for Closed Session

11. Adjournment

If a motion for closed session has been passed at the meeting, other than as the last business item immediately prior to the closed session, the Chair immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session.

* The above Order of Business may be modified and/or some listed components may be reordered or eliminated for special meetings, retreats, work sessions or as circumstances may demand at the discretion of the chair. The Lincoln Board of Education is empowered to act on any item listed on the Agenda at any time during the meeting, irrespective of the time or order listed. Pages listed, or further detail, are available upon request. The Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The Board releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the Superintendent.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2015-05-18
Related Policies and Regulations: 8460
Legal Reference:
BOARD OPERATING PROCEDURES

Parliamentary Procedure

In all matters not covered by policies of the Lincoln Board of Education or by statute, parliamentary procedures are governed by Robert’s Rules of Order, latest edition, except as to minutes, adjournment or as otherwise required by statute, all procedures and actions shall require a proper motion, second and passage by majority roll call vote of the Board permitting and approving same. The President, or meeting chair, shall decide all questions of procedure and order, subject to an appeal to the Board.

Voting by Members

Every member must vote on all matters. Board members are required to abstain in the case of possible conflict of interest. The roll shall be called and votes recorded for or against each motion. The order of calling the roll shall be serially rotated. The requirements of a roll call or viva voce vote may be satisfied by use of an electronic voting device which allows the yeas and nays of each member of the Board to be readily seen by the public.

A majority vote of those present constitutes a successful vote except where state statutes or Board bylaws specify otherwise.
BOARD OPERATING PROCEDURES

Minutes

Minutes of each meeting will be approved with corrections as necessary at the next regular meeting of the Lincoln Board of Education. Duplicate file copies of approved minutes will be signed by the President and Secretary and, along with all reports or documents cited in the minutes, become the official record of the proceedings of the Board.

The minutes may be kept as an electronic record.
BOARD OPERATING PROCEDURES

Preparation and Arrangements for Meetings

Support Materials

In addition to the agenda, the Superintendent shall prepare such supplementary reports, summaries or other support materials which aid the Lincoln Board of Education in the conduct of its meeting.

Communications to the Board will be entered in the appropriate section of the agenda, and a copy will become a part of the official Board proceedings.

Support materials that are cited in the minutes of the Board will be identified serially by code number and become a part of official proceedings.

Copies of policies, regulations, budgets and other pertinent documents of the Board will be available at meetings except for items classified as confidential.

Room Arrangements

Preparation of the room for meetings shall provide that the public may be seated to view and hear the work of the Board, and to the extent possible, see materials being displayed.

Reports

Reports and other written material to be discussed will be conveniently displayed so that those attending the meeting may have access to them upon entry.

The Board will be seated to best expedite its work but also so that staff or others may speak directly to Board members and join in their discussion as appropriate.

Board members will be identified to the public by signs at their seating places.

Smoking at Board Meetings

All facilities and grounds of Lincoln Public Schools are smoke-free.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations: 4890
Legal Reference: 84-1407 to 84-1414
BOARD OPERATING PROCEDURES

Annual Organizational Meeting

An organizational meeting of the Lincoln Board of Education shall be held on the third Monday of May each year for the purpose of seating any new members and electing officers.

The following are procedures for election of officers and other business to take place at the annual organizational meeting of the Board:

1. After new members are sworn in by the Board’s legal counsel, the Board will elect from its members a President and a Vice President with the Board’s legal counsel acting as chair for the election of a President.

2. The Board will then elect as Secretary, the Superintendent, and elect as Treasurer, the Associate Superintendent for Business Affairs. All officers will assume office upon election.

3. Upon call for nominations for each office by the chair, nominations will be made by written ballot. Voting will be by written ballot on all members nominated and repeated until a majority is achieved for a nominee. If a tie is not broken after five ballots, the chair will determine the winner by a flip of a coin.

4. The President will assume the chair immediately upon being elected.

5. The motions for the officer’s election should read: Move that (nominee’s name) be elected as (name of office) to serve a term of one year or until the person’s successor is elected and qualified.

The order of business for the remainder of the meeting should be as follows:

1. The election of a Vice President by the same method as used for the election of the President.

2. Election of the Secretary and Treasurer.

3. The adoption of an order of business to guide in the preparation of future agendas and conduct of meetings.

4. Review of existing temporary committees or special appointments involving Board members.

5. Approval of current Board policies and regulations.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations: 8441
Legal Reference: 79-566, 84-1407 to 84-1414
BOARD OPERATING PROCEDURES

Budget Hearing

The Lincoln Board of Education will meet annually for purposes of holding a public hearing on its budget document as provided by statute. Although a record of the hearing will be made a part of the Board’s official proceedings, no official action may be taken except in regular session.

Conduct of Budget Hearing

The purpose of a public budget hearing is to provide interested citizens or groups an opportunity to express their opinions about the proposed budget of the Board of the Education. The President of the Board shall preside.

The Board shall make available to those in attendance a written summary of information about the budget.

The meeting will be opened by the chair announcing the purpose of the hearing and the procedure for its conduct.

The chair will request the staff to give a brief oral overview of the budget.

Individuals will be offered the opportunity to make statements about or ask questions about the budget.

1. In seeking the floor, individuals will state their name and place of residence and indicate whether they speak for themselves or for an organization.

2. A five-minute time limit will be normally allotted to individuals, subject to extension at the discretion of the chair.

The hearing will be recorded by audio tape.

Since the Board is in session for purposes of the hearing, it will make no resolutions and take no official action. Any additional decisions necessary to conduct of the meeting will be made during the meeting by its chairman.
BOARD OPERATING PROCEDURES

Conduct of Public Hearings on Personnel

Any required personnel hearings shall be held before a quorum of the Lincoln Board of Education. The President of the Board of Education shall preside. Due and proper notice of the hearing shall be given and the hearing shall be held in accordance with the open meetings law.

An attorney, other than the attorney for the Lincoln Public School District, shall be selected and designated as the advisory attorney. The advisory attorney shall rule upon evidence and objections and shall perform other duties as are provided by these rules of procedure but shall not otherwise participate in the hearing. Prior knowledge of the facts involved shall not, in itself, be a reason for disqualification.

The advisory attorney shall remind the Board members of their oath of office and of the fact that if any Board member is not able to make a fair and impartial determination based upon the evidence presented at the hearing, the Board member should self-disqualify prior to commencement of the hearing.

The parties or their counsel may make opening statements outlining the issues and facts involved.

The attorney for the District shall then offer evidence in support of the reasons given. The employee or the employee’s attorney shall then be entitled to present evidence material to the issues. Rebuttal evidence may then be offered.

All witnesses shall be sworn by the advisory attorney. Testimony shall be offered in question and answer form and all witnesses shall be subject to cross-examination. Objections and admissibility of evidence will be ruled upon by the advisory attorney.

At the conclusion of the evidence, both parties may make closing statements.

During the deliberations the advisory attorney may answer legal questions and shall assist the Board in drafting of the specific findings and determinations for any minority opinions. The Board of Education shall reduce its findings and determinations to writing. The findings and determinations shall be based solely upon evidence presented at the hearing. Copies of the findings and determinations shall be furnished to the employee as soon as practical.

Formal action will be taken at the time, place and date specified in the original notice and the employee will be advised of the action taken at said meeting.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations: 1130
Legal Reference:
BOARD OPERATING PROCEDURES

Relations with Other Governmental Bodies

The Lincoln Board of Education may enter into joint agreements with other governmental bodies to develop policies, rules and regulations or programs intended for the mutual benefit of the parties to such agreements.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations: 2150
Legal Reference:
BOARD OPERATING PROCEDURE

District Boundary Alignment

To the extent possible, District boundary changes should result from organized, careful planning. The statutes of Nebraska provide, however, for changes of boundaries and responsibility for providing educational services through various processes over which the Lincoln Board of Education has little, if any, actual control. To the extent that the District can influence or control such changes, the Board will take into consideration whether or not the property involved is contiguous to the boundaries of the District, the present and prospective number of students involved, the present and probable future valuation of the property, the present and probable future use of the property, and any other educational or economic factors that may be pertinent to the proposed change.
BOARD OPERATING PROCEDURES

Board Relationship to Activities Associations

The Lincoln Board of Education declares that matters related to the participation in interscholastic athletic competition and other interscholastic activities by students enrolled in Lincoln Public Schools impact matters of policy of the Board of Education.

Staff will consult with and advise the Board on matters related to the governance of any interscholastic athletic competition and other interscholastic activities where students are participants.

Any action taken by or on behalf of any association which might cause or obligate Lincoln Public Schools to modify its policies, related to interscholastic or activities programs, will be first reviewed by the Board. Staff will prepare the necessary information materials on the issues impacting the Lincoln Public Schools for the Board’s review.

Last Revision: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations:
Legal Reference:
BOARD OPERATING PROCEDURES

Board Relationship to Activities Associations

The Director of Athletics and Student Activities or designee will inform the Lincoln Board of Education on matters related to the governance of interscholastic athletics and student activities that may impact policy or District budget.

A committee will be established consisting of member(s) from the Board and the Director of Athletics and Student Activities to provide input into the various issues that may from time to time arise with the state activity associations.

Periodical reports will be provided to the Board by the Director on the activities of any athletic or student association affecting Lincoln Public Schools sports or student activity program.

Date Regulation Reviewed: 2019-03-26
Original Adoption or Oldest Version: 2008-09-23
Related Policies and Regulations:
Legal Reference: